

**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon, December 13, 2016 at 7:30am.

**Attendance:**

Directors Present:     Hayes McCoy  
                               Zack Harmon  
                               Joanne Fletcher  
                               Tina Hinchliff  
                               Ed Danielson

Staff:                     Katie Hammer, Executive Director  
                               Jessica Rowan, Aquatic Director  
                               Mike Elam, Recreation Manager  
                               Vicki Osbon, Administrative Assistant

Public:                   Barry Maroni, AIC Insurance  
                               Stuart Katter, Kerkoch, Katter & Nelson LLP

Media:                    None

**GENERAL MEETING:**

**1.0 Call to Order:** Vice-Chairman, Zack Harmon called the meeting to order at 7:35 am.

**Adjustments to the Agenda:** None

**2.0 Communications:** None

**3.0 Presentations:**

**2015/16 Audit Presentation:** Stuart Katter reviewed the results of the Fiscal Year 2015/16 audit with the board of directors. His discussion included the districts multiple fund balances, capital assets and PERS. (Hayes McCoy arrived during the audit presentation at 7:45am)

**2017 Insurance Renewal Presentation:** Barry Maroni, AIC Insurance, gave an insurance presentation to the board of directors and the executive director covering

Special Districts Insurance Services including: district premiums and insurance coverage for board members and officers.

#### **4.0 Consent Agenda:**

**Approval of the General Board Meeting Minutes November 8, 2016**

**Approval of Board Work Session Minutes of November 11, 2016**

**Approval of Receipt of November Financial Summary**

Hayes McCoy made a motion to approve the consent agenda as presented. Joanne Fletcher seconded the motion. Motion passed unanimously.

#### **5.0 Action Agenda Items:**

**Acknowledgement of Receipt of Fiscal Year 2015/16 Audit Report:** Joanne Fletcher made a motion to approve the acknowledgment of receipt of fiscal year 2015/16 audit report. Ed Danielson seconded. Motion passed unanimously

#### **6.0 Other Business (Discussion Items):**

SW 35<sup>th</sup> Street – Katie Hammer, Executive Director, gave an update on the 35<sup>th</sup> street property to the board of directors. She has followed up with Glenn Kotarra to let him know that the board is not interested in selling the property at this time as we need to decide what the best use of the property is first.

Katie also gave an update on the Resource Development position saying she is currently in negotiations with an individual. If the negotiations do not go through she will advertise the position again.

Mike Elam, Recreation Manager, spoke about finishing up registration for basketball. He also talked about gym space being at a premium this year and capping the number of registrations that we are able to accept.

#### **7.0 Adjournment:** Vice- Chairman, Zack Harmon adjourned the meeting at 8:20am.

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Chairperson, Hayes McCoy

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Recording Secretary, Vicki Osbon